

Name: _____ Date: _____

Checklist

MONSTER EXCHANGE SET OF DIRECTIONS (CHECKLIST)

Ideas and Development

- ☐ I stayed on topic.
- ☐ I included important details/ interesting details.

Organization

- ☐ My steps are logically organized (in order).

Word Choice

- ☐ I used transition words such as time and order words.
- ☐ My words help the reader see my ideas.

Presentation

- ☐ My paper is neat.
- ☐ I chose an appropriate form.

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- ☐ I used capital letters when appropriate.
 - ☐ I used punctuation marks when appropriate.
 - ☐ No more than 5 spelling mistakes.